

RECREATION CENTERS OF SUN CITY WEST, INC.**POLICY STATEMENT – L6****Comment Forms**

1.0 Policy:

- 1.1 The Recreation Centers of Sun City West (Association) shall provide a comprehensive comment form for the use of Owner Members, residents, visitors and employees.
- 1.2 The General Manager shall forward a copy of all completed comment forms to the Governing Board, to be placed in a binder for review by all Directors of the Governing Board. A copy shall also be forwarded to the appropriate Director.
- 1.3 Unless instructed otherwise by the person completing the Comment Form, a reply is required from either a Director, the General Manager, or a member of his/her staff, whomever is most appropriate.

Adopted : 05-28-98

Approved: 01-24-02

Approved: 05-26-05