

RECREATION CENTERS OF SUN CITY WEST, INC.

POLICY STATEMENT – L5

Posting of Signs and Distribution of Literature

1.0 General:

This policy establishes guidelines controlling the posting of signs or notices and the distribution of literature or advertising. It does not cover such postings or distribution associated with political campaigns, which are addressed in a separate policy. No sign or literature may be posted or distributed if it contains scandalous, malicious, defamatory or libelous language. This policy applies only to those properties and facilities owned by, or under the control of the Association.

2.0 Commercial Activities:

No commercial signs or notices may be placed on or affixed to any Association property or facility. No literature or advertising of a commercial nature may be distributed on or in Association property, with the following exceptions:

- 2.1 When an outside entity has entered into an agreement with the Association for the temporary use of a facility or area, signs and literature appropriate to that use may be posted or distributed in such facility or area;
- 2.2 When a Chartered Club has invited an outside company or vendor, for the specific purpose of promoting the Club's activities; and
- 2.3 Whenever the General Manager or Governing Board approves a specific event or activity.

Copies of signs and notices shall be submitted to the Governing Board office before posting or distribution begins.

3.0 Chartered Clubs:

Chartered Clubs may post Club-approved signs in their assigned space, or in other places designated for such use. Limitations on postings outside of the Club space are under the control of the Public Relations office. Club-approved literature may be distributed anywhere on Association property, so long as such distribution does not interfere with normal use of the amenities or facilities. All signs and literature will carry the name of the Club posting or distributing it.

4.0 Association Activities:

Signs and notices relating to Association activities may be posted only in those places designated for such use (bulletin boards, information kiosks or tables, etc.). Details concerning size, placement and posting duration are under the control of the Public Relations office. Literature and flyers addressing Association issues may be distributed on Association property so long as the distribution does not interfere with the members' normal use of the amenities or facilities. All such signs and notices shall carry the name and address of the originator. Copies of signs and notices shall be submitted to the Association Governing Board office at least two business days before posting or distribution begins.

5.0 Personal Notices:

A member of the Association may post notices of personal interest in places designated for such use. Members may also distribute literature covering personal interest on Association property. All such notices or literature shall carry the name of the member.

6.0 Non-Association Issues:

The posting of signs or distribution of literature concerning non-Association issues is not allowed, unless of general interest to the members or specifically authorized elsewhere in the policy or in advance by the Governing Board.

7.0 Enforcement:

The General Manager is hereby authorized to require compliance with the requirements of this policy and to order anyone not complying to cease and desist and/or vacate Association property.

Adopted: 12-13-01
Approved: 01-24-02