

RECREATION CENTERS OF SUN CITY WEST, INC.

POLICY STATEMENT - C 2

Election Committee

1.0 Purpose:

To establish the manner by which the election of Directors of the Governing Board shall proceed.

2.0 Authority:

The Election Committee Chairman shall be responsible for the implementation of this policy.

3.0 Bylaw Requirements:

In addition to the provisions of this policy, the Election Committee Chairperson shall ensure all election activities conform to the current Bylaws and policies adopted by the Governing Board.

4.0 Policy:

4.1 Election Committee chairpersons shall provide a list of all proposed Election Committee members for appointment by the President with the consent of the Governing Board. All subsequent changes to the committee's potential membership shall be provided to the President for appointment with the consent of the Governing Board.

4.1.1 The Election Committee membership shall be comprised solely of Owner Members.

4.1.2 The list shall contain the name, membership number, home address and telephone number of all members; however, a member's telephone number shall be considered as confidential information to all but the Governing Board, unless the member has consented to its release.

4.2 The term of all Election Committee members shall be for a period terminating at the conclusion of the election for Directors of the Governing Board of each year. Members may be reappointed to additional terms, and may be removed at any time at the discretion of the Election Committee's Chairperson.

4.3 The Election Committee shall establish an Election Guide for the conduct of the election for the current year. The Election Guide shall contain, but not be limited to: the Election Rules, Reporting Procedure, Applicable Bylaws and Policies, Action Plan, Election Committee Makeup, Team Structure and Job Descriptions, Support Personnel Roles and Tasks, Polling Place Diagram, Specification for Election Computers and Software Programs, a complete listing of Supplies, Forms and Materials, Meet the Candidates Forum Plan, Sample Ballot, and Procedure for Tabulation of the Ballots and Record Maintenance.

- 4.4** The Election Guide and recommended changes shall be delivered to the Governing Board Secretary following the election for Governing Board review and safe keeping for establishing future election procedures.
- 4.5** No member of the Election Committee shall represent that committee in any fashion, to the Association's employees, another committee, or any news media, without the expressed consent of its chairperson.

Adopted: 3-22-07